

Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

### **Minutes of Meeting**

Date: September 25,2023

Time: 3:30 PM

Location: OSD Office

**Scholarship Committee** 

Scholarship Type- CG Scholarship

#### Attendees:

Mr. Sharad Kumar Kaushik, President

Mr. J P Singh, Member

Mr. Pushkar Sahu, Member

### Agenda:

- Discussion on CG Scholarship
- Spreading Notice
- Deadline for Submission

Minutes: The meeting commenced at the scheduled time with all the attendees present. The agenda for the meeting was to discuss the CG Scholarship, spreading the notice, and setting the deadline for submission.

Discussion on CG Scholarship: The participants engaged in a detailed discussion regarding the CG Scholarship, emphasizing its importance in supporting students with financial needs to pursue their educational aspirations. Various aspects of the scholarship, including eligibility criteria, application process, and benefits, were discussed to ensure clarity.

Deadline for Submission: After considering various factors, including processing time and the academic calendar, it was decided that the deadline for submission of applications for the CG Scholarship would be set for October 20, 2023. This deadline allows sufficient time for interested candidates to prepare and submit their applications while ensuring timely processing and evaluation.

#### Action Items:

1. Marketing team to initiate the social media campaign and email communication.

2. Web team to update the official website with scholarship details.

3.All attendees to spread the word within their respective networks and encourage eligible candidates to apply before the deadline.

Next Meeting: The next meeting will be scheduled as needed to review the progress of the scholarship dissemination and address any further concerns or requirements.

Scholarship Committee

ouksey Engineering College



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Ref.No:CEC/SC/2021/ 094

Date: 23/09/2023

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 25/09/2023 at 3.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Regarding NSP scholarship form submission and devising strategies to spread awareness among students

To All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Membera

Best regards,

Sharad Kumar Kaushik

President

, Scholarship Committee

President

Scholarship Committee Chouksey Engineering College Bilaspur Chhattisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

### **Minutes of Meeting**

Date: October 15, 2022

Time: 3:30 PM

**Location: OSD Office** 

Scholarship Type- Merit Cum Means Scholarship For Professional and Technical Courses CS

### Attendees:

• Mr. Sharad Kumar Kaushik, President

· Mr. Amit Kumar Vishvakarma, Member

Mr. J P Singh, Member &

Mr. Pushkar Sahu, Member

## Agenda: CG Scholarship Portal Information Dissemination and Submission

1. Opening Remarks: The meeting commenced with Mr. Sharad Kumar Kaushik, the President, welcoming all attendees. He emphasized the importance of disseminating information about the scholarship portal among the student

2. Scholarship Portal Information: Mr. Amit Kumar Vishvakarma provided a detailed overview of the scholarship portal, highlighting its significance in facilitating students' access to financial aid opportunities. He emphasized the approaching deadline of **November 30, 2022**, for submission.

### 3. Action Points:

• All members agreed to disseminate information about the scholarship portal among the students through various channels, including social media platforms, notice boards, and class representatives.

• Mr. J P Singh volunteered to coordinate with the IT department to ensure that the information is prominently displayed on the institute's website.

Mr. Pushkar Sahu offered to organize awareness sessions in collaboration with student clubs and societies.

4. Documentation Requirements: Mr. Amit Kumar Vishvakarma outlined the necessary documents required to complete the scholarship application process, including academic transcripts, recommendation letters, and income certificates. He emphasized the importance of attaching all required documents to avoid delays or rejections.

**5. Submission Procedure:** It was decided that hard copies of the completed scholarship forms, along with the necessary documents, should be submitted to the institute's scholarship incharge within the specified deadline.

6. Closing Remarks: Mr. Sharad Kumar Kaushik thanked all attendees for their active participation and commitment to ensuring maximum student engagement in the scholarship application process. He urged everyone to work diligently.

7. Next Meeting: The date and agenda for the next meeting will be communicated via email.

President
Scholarship Committee
Scholarship Committee
houksey Engineering College
houksey Engineering College
Bilaspur Chhattisgarh

**Scholarship Committee** 



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Date: 12/10/2022

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 15/10/2022 at 3.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Regarding NSP scholarship form submission and devising strategies to spread awareness mong students

To All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

, Sharad Kumar Kaushik

President

Scholarship Committee

President

Scholarship Committee Chouksey Engineering College Bilaspur Chhattisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

## **Minutes of Meeting**

Date: August 18, 2022

Time: 3:30 PM

**Location: OSD Office** 

**Scholarship Committee** 

Scholarship Type- CG Scholarship

### Attendees:

Mr. Sharad Kumar Kaushik, President

Mr. Amit Kumar Vishvakarma, Member

Mr. J P Singh, Member

Mr. Pushkar Sahu, Member

## Agenda: CG Scholarship Portal Information Dissemination and Submission

- 1. Opening Remarks: The meeting commenced with Mr. Sharad Kumar Kaushik, the President, welcoming all attendees. He emphasized the importance of disseminating information about the scholarship portal among the student body.
- 2. Scholarship Portal Information: Mr. Amit Kumar Vishvakarma provided a detailed overview of the scholarship portal, highlighting its significance in facilitating students' access to financial aid opportunities. He emphasized the approaching deadline of September 30, 2022, for submission.

### 3. Action Points:

- All members agreed to disseminate information about the scholarship portal among the students through various channels, including social media platforms, notice boards, and class representatives.
- Mr. J P Singh volunteered to coordinate with the IT department to ensure that the information is prominently displayed on the institute's website.
- Mr. Pushkar Sahu offered to organize awareness sessions in collaboration with student clubs and societies.
  - 4. Documentation Requirements: Mr. Amit Kumar Vishvakarma outlined the necessary documents required to complete the scholarship application process, including academic transcripts, recommendation letters, and income certificates. He emphasized the importance of attaching all required documents to avoid delays or rejections.
  - 5. Submission Procedure: It was decided that hard copies of the completed scholarship forms, along with the necessary documents, should be submitted to the institute's scholarship incharge within the specified deadline.
  - **6. Closing Remarks:** Mr. Sharad Kumar Kaushik thanked all attendees for their active participation and commitment to ensuring maximum student engagement in the scholarship application process. He urged everyone to work diligently to spread awareness and assist students in completing their applications before the deadline.

7. Next Meeting: The date and agenda for the next meeting will be communicated via email.

President Scholarship Committee

Scholarship Committee Chouksey Engineering College Bilaspur Chhattisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Ref.No:CEC/SC/2021/. 0.7.1

Date: 17/08/2022

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 18/08/2022 at 3.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Regarding NSP scholarship portal information and devising strategies to spread awareness among students

To All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

Sharad Kumar Kaushik

President

Scholarship Committee Chouksey Engineering College Bilaspur Chhatrisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

## **Minutes of Meeting**

Date: November 30, 2021

Time: 2:30 PM

**Location: OSD Office** 

Scholarship Type- NSP, Minority Scholaship

### Attendees:

5. Mr. Sharad Kumar Kaushik - President

6. Mr. Amit Kumar Vishvakarma - Member

7. Mr. J. P. Singh - Member

8. Mr. Pushkar Sahu – Member

**Scholarship Committee** 

**Agenda:** Discussion on the NSP Minority Scholarship and devising strategies to spread awareness among students.

### **Proceedings:**

- 1. The meeting commenced with Mr. Sharad Kumar Kaushik, the President, addressing the attendees and emphasizing the importance of promoting the NSP Minority Scholarship among eligible students.
- 2. Mr. Kaushik provided an overview of the scholarship, highlighting its benefits and eligibility criteria.
- 3. It was decided that each member would take on specific responsibilities to ensure the success of the awareness campaign.
- 4. The members discussed the importance of adhering to deadlines and ensuring that all necessary documents are submitted correctly.
- 5. Action items were assigned to each member to facilitate the implementation of the awareness campaign:
  - Mr. Sharad Kumar Kaushik: Coordinate with relevant authorities and oversee the overall progress of the campaign.
  - Mr. Amit Kumar Vishvakarma: Manage the social media promotion strategy and engage with students online.
  - Mr. J. P. Singh: Arrange for informational sessions in educational institutions and community centers.
  - Mr. Pushkar Sahu: Organize the distribution of promotional materials and liaise with local organizations for support.

Conclusion: The meeting concluded with a consensus on the importance of concerted efforts to raise awareness about the NSP Minority Scholarship. Each member committed to fulfilling their assigned tasks and collaborating closely to ensure the success of the campaign.

Next Meeting: Date and time for the next follow-up meeting will be communicated via email.

President
Scholarship Committee

Scholarship Committee
Chouksey Engineering College
Bilaspur Chamisgark



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Ref.No:CEC/SC/2021/....

Date: 30/11/2021

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 30/11/2021 at 2.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Regarding NSP scholarship and devising strategies to spread awareness among students

o All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

Sharad Kumar Kaushik

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Bilaspur Chhattisgeth



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

### **Minutes of Meeting**

Date: November 15, 2021

Time: 2:30 PM

**Location: OSD Office** 

Scholarship Type- CG Scholarship

### **Attendees:**

1. Mr. Sharad Kumar Kaushik - President

2. Mr. Amit Kumar Vishvakarma - Member

3. Mr. J. P. Singh - Member

4. Mr. Pushkar Sahu - Member

**Scholarship Committee** 

**Agenda: Information Regarding Number of Scholarship Forms Submitted** 

#### Discussion:

The meeting was called to order by Mr. Sharad Kumar Kaushik, President, at **2:30PM**. The purpose of the meeting was to review the number of scholarship forms submitted as of 15/11/2021 and to remind students to submit their forms before the approaching deadline of **20/11/2021**.

Mr. Sharad Kumar Kaushik initiated the discussion by presenting the current statistics regarding the number of scholarship forms received..

The members present expressed concern over the low number of submissions and discussed possible reasons for this shortfall. It was suggested that perhaps students are not adequately informed about the scholarship opportunity or may be facing difficulties in accessing the application process.

#### **Action Items:**

- 1. Mr. Sharad Kumar Kaushik to send out a reminder email to all students, emphasizing the importance of submitting their scholarship forms before the deadline of 20/11/2021.
- 2. Mr. Amit Kumar Vishvakarma, Mr. J. P. Singh, and Mr. Pushkar Sahu to assist in spreading the word among students through posters, announcements, and social media platforms.
- 3. Mr. Sharad Kumar Kaushik to ensure that the application process is made as accessible and user-friendly as possible, addressing any technical or procedural issues that may be hindering submissions.

**Next Meeting:** The next meeting will be scheduled for **19/11/2021** to review the progress of scholarship form submissions and discuss any further measures required to meet the desired target.

Scholarship Committee
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Pilaspur Chhattisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Date: 13/11/2021

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 15/11/2021 at 2.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Regarding scholarship form submission

o All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

Sharad Kumar Kaushik

President

Chouksey Engineering College Bilaspur Chhattisgarh



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

### **Minutes of Meeting**

Date: October 19, 2021

Time: 1:30 PM

**Location: OSD Office** 

Scholarship Type- CG Scholarship

Attendees:

Mr. Sharad Kumar Kaushik, President \

Mr. Amit Kumar Vishvakarma, Member

Mr. J P Singh, Member

Mr. Pushkar Sahu, Member

**Scholarship Committee** 

Agenda: CG Scholarship Portal Information Dissemination and Submission

**1. Opening Remarks:** The meeting commenced with Mr. Sharad Kumar Kaushik, the President, welcoming all attendees. He emphasized the importance of disseminating information about the scholarship portal among the student body.

2. Scholarship Portal Information: Mr. Amit Kumar Vishvakarma provided a detailed overview of the scholarship portal, highlighting its significance in facilitating students' access to financial aid opportunities. He emphasized the approaching deadline of November 20, 2021, for submission.

### 3. Action Points:

- All members agreed to disseminate information about the scholarship portal among the students through various channels, including social media platforms, notice boards, and class representatives.
- Mr. J P Singh volunteered to coordinate with the IT department to ensure that the information is prominently displayed on the institute's website.
- Mr. Pushkar Sahu offered to organize awareness sessions in collaboration with student clubs and societies.
  - 4. Documentation Requirements: Mr. Amit Kumar Vishvakarma outlined the necessary documents required to complete the scholarship application process, including academic transcripts, recommendation letters, and income certificates. He emphasized the importance of attaching all required documents to avoid delays or rejections.
  - 5. Submission Procedure: It was decided that hard copies of the completed scholarship forms, along with the necessary documents, should be submitted to the institute's scholarship incharge within the specified deadline.
  - **6. Closing Remarks:** Mr. Sharad Kumar Kaushik thanked all attendees for their active participation and commitment to ensuring maximum student engagement in the scholarship application process. He urged everyone to work diligently to spread awareness and assist students in completing their applications before the deadline.

7. Next Meeting: The date and agenda for the next meeting will be communicated via email.

Scholarship Committee Chouksey Engineering Chilego Bliaspur Chhattiagach



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Ref.No:CEC/SC/2021/.069....

Date: 19/10/2021

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 19/10/2021 at 2.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Discussion on CG SCHOLARSHIP

o All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

Sharad Kumar Kaushik

Scholarship Committee
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Bilaspu Chnamsgash



Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph.No.: 7746099991

## **Minutes of Meeting**

Date: June 20, 2021 Time: 2:30 PM

Location: OSD Office

**Scholarship Committee** 

Type- NSP, Scholaship (Pragati)

### Attendees:

Mr. Sharad Kumar Kaushik - President

Mr. Amit Kumar Vishvakarma - Member

Mr. J. P. Singh – Member

Mr. Pushkar Sahu - Member

### Agenda:

- Discussion on NSP Pragati Scholarship
- Spreading Notice
- · Deadline for Submission

**Discussion on NSP Pragati Scholarship:** The participants engaged in a detailed discussion regarding the NSP Pragati Scholarship, emphasizing its significance in supporting deserving students pursuing higher education, particularly in technical fields. Various aspects of the scholarship, including eligibility criteria, application process, and benefits, were discussed to ensure clarity.

**Spreading Notice:** It was unanimously agreed upon that spreading awareness about the NSP Pragati Scholarship is crucial to reach out to eligible candidates. The following strategies were proposed and accepted:

### 1. Social Media Campaign 2. Email Communication:

**Deadline for Submission:** After considering various factors, including processing time and the academic calendar, it was decided that the deadline for submission of applications for the NSP Pragati Scholarship would be set for **June 30, 2021**.

#### **Action Items:**

All attendees to spread the word within their respective networks and encourage eligible

Next Meeting: Date and time for the next follow-up meeting will be communicated via email.

President
Scholarship Committee
Scholarship Committee
Scholarship College
Scholarship College
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Lal Khadan, Masturi Road, Bilaspur (C.G.) 495004. Ph. No.: 7746099991

Ref.No:CEC/SC/2021/....

Date: 19/06/2021

### **Meeting Notice**

This is to inform you that the meeting of the Scholaship Committee is scheduled for 21/06/2021 at 2.30 PM in OSD Office. Your presence and active participation are highly appreciated.

Agenda for the Meeting: Discussion on Pragati scholarship

o All Committee Members:

1) Mr. Amit Kumar Vishvakarma, member

2) Mr. J P Singh, Member

3) Mr. Pushkar sahu, Member

Best regards,

Sharad Kumar Kaushik

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Scholarship Committee Chouksey Engineering

Bilaspur Chhattisgarh